

**AN ORDINANCE BY  
FINANCE/EXECUTIVE COMMITTEE**

**AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AMENDMENT AGREEMENT NO. 11 FOR FC-6004007863, CUSTOMER INFORMATION AND BILLING SYSTEM AND OFF-SITE BILLING SERVICES, WITH SYSTEMS AND SOFTWARE, INC. ("S&S") TO WAIVE ARTICLE X DIVISION 4, SECTION 2-1188 OF THE CITY OF ATLANTA'S PROCUREMENT CODE TO EXTEND THE TERM OF CONTRACT FOR AN ADDITIONAL EIGHTEEN (18) MONTHS ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT FOR TIME-ONLY; AND FOR OTHER PURPOSES.**

**WHEREAS**, the City of Atlanta ("City") did enter into an Agreement FC-6004007863 Customer Information and Billing System and Off Site Billing Services, with Systems and Software, Inc. ("S&S") pursuant to Resolution 05R0648; and

**WHEREAS**, the term of the agreement is for a period eighteen (18) months with a one (1) year maintenance contract expiring on December 31, 2006; and

**WHEREAS**, the City did execute Amendment Agreement No. 1 to cover the addition of an IVR switch in an amount of Two Hundred Fifty Thousand Nine Hundred Forty Dollars and Fifty Cents (\$250,940.50); and

**WHEREAS**, the City did execute Amendment Agreement No. 2 to provide for software and equipment for the Payment Method System in an amount of Fifty-Seven Thousand Six Hundred Dollars and No Cents (\$57,600.00); and

**WHEREAS**, the City did execute Amendment Agreement No. 3 to cover additional resources in order to maintain the system through system cutover in an amount of Thirty-Six Thousand Dollars and No Cents (\$36,000.00); and

**WHEREAS**, a ninety (90) day extension was executed giving the Contract a new expiration date of March 30, 2007; and

**WHEREAS**, the City did execute Amendment Agreement No. 4 to cover additional resources in order to add additional RAM and Software/Hardware for enQuesta in an amount of Seventy-One Thousand Four Hundred Thirty-Nine Dollars and No Cents (\$71,439.00); and

**WHEREAS**, the City did execute Amendment Agreement No. 5, pursuant to Ordinance 07O0466, to extend the term of the original agreement by amendment for an additional eighteen (18) months with no additional cost, to allow for the completion of the design and implementation of the CIS to provide bill print services, giving the Contract an expiration date of September 30, 2008; and

**WHEREAS**, the City did execute Amendment Agreement No. 6 to add the Bureau of Watershed Protection, Office of Grease Management, to utilize enQuesta in an amount not to exceed Two Hundred Thousand Dollars and No Cents (\$200,000.00); and

**WHEREAS**, the City did execute Amendment Agreement No. 7 to extend the term of contract for an additional eighteen (18) months to support the implementation of the Customer Relationship Management (CRM) additional equipment, training, licenses and support in an amount not to exceed Five Million Five Hundred Thirty-Seven Thousand Forty-Three Dollars and No Cents (\$5,537,043.00); and

**WHEREAS**, the City did execute Amendment Agreement No. 8 to utilize mobile devices and to increase functionality for the Billing and Inspection Division to automate the work order process in an amount not to exceed Three Hundred Five Thousand Dollars and No Cents (\$305,000.00); and

**WHEREAS**, the City did execute Amendment Agreement No. 9 to amend the “Go Live” date of September 11, 2006 plus ninety (90) days to the scope of work from the authorized and contracted work at no additional cost; and

**WHEREAS**, the City did execute Amendment Agreement No. 10 to upgrade Cognos Reportnet to Cognos 8 Business Intelligence Version 4 in an amount not to exceed Seventy-Three Thousand Four Hundred Eighty Dollars and No Cents (\$73,480.00).

**WHEREAS**, the Commissioner of the Department of Watershed Management recommends Amendment Agreement No. 11 for FC- 6004007863 Customer Information and Billing System and Off-site Billing Services, with Systems and Software, Inc. (“S&S”) to extend the contract for an additional eighteen (18) months on behalf of the Department of Watershed Management for time-only.

**THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA HEREBY ORDAINS** *as follows*:

**SECTION 1**

That the Mayor is hereby authorized to enter into Amendment Agreement No. 11 for Agreement 6004007863 Customer Information and Billing System and Off-site Billing Services, with Systems and Software, Inc. (“S&S”) to extend the contract for an additional eighteen (18) months on behalf of the Department of Watershed Management for time-only.

**SECTION 2**

That Section Article X, Division 4, Section 2-1188 of the City of Atlanta Code of Ordinances is hereby waived to the extent that such applies to the authorization of this agreement.

**SECTION 3**

That the Chief Procurement Officer is directed to prepare an appropriate Agreement for execution by the Mayor.

**SECTION 4**

That the Agreement will not become binding on the City, and the City will incur no obligation or liability under it until it has been approved as to form by the City Attorney, executed by the Mayor, attested to by the Municipal Clerk, and delivered to Systems and Software, Inc.

**Part II: Legislative White Paper:** (This portion of the Legislative Request Form will be shared with City Council members and staff)

**A. To be completed by Legislative Counsel:**

**Committee of Purview:** FINANCE/EXECUTIVE COMMITTEE

**Caption:** AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AMENDMENT AGREEMENT NO. 11 FOR FC-6004007863, CUSTOMER INFORMATION AND BILLING SYSTEM AND OFF-SITE BILLING SERVICES, WITH SYSTEMS AND SOFTWARE, INC. ("S&S") TO WAIVE ARTICLE X DIVISION 4, SECTION 2-1188 OF THE CITY OF ATLANTA'S PROCUREMENT CODE TO EXTEND THE TERM OF CONTRACT FOR AN ADDITIONAL EIGHTEEN (18) MONTHS ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT FOR TIME-ONLY; AND FOR OTHER PURPOSES.

**Council Meeting Date:** February 15, 2010

**Requesting Dept:** Watershed Management

**B. To be completed by the department:**

**1. Please provide a summary of the purpose of this legislation (Justification Statement).**

***Example: The purpose of this legislation is to anticipate funds from a local assistance grant to purchase child safety seats.***

The purpose of this legislation is to seek approval for issuance of Notice to Proceed for Amendment No. 11 to extend FC-6004007863, Customer Information System (CIS) and Billing System and Off-Site Billing Services with SYSTEMS AND SOFTWARE, INC. (S&S) for eighteen (18) months.

**2. Please provide background information regarding this legislation.**

***Example: The task force of homelessness conducted a study regarding homelessness, its impact and consequences on the City. This resolution reflects the Mayor's desire to open a twenty-four hour center that will respond to the needs of the homelessness in Atlanta.***

The Customer Information System (CIS) and Billing System and Off-Site Billing Services is an agreement that was entered into to design and implement a billing system for the Department of Watershed Management. An eighteen (18) month extension is needed to complete implementation obligations for the billing system.

**3. If Applicable/Known:**

- (a) **Contract Type (e.g. Professional Services, Construction Agreement, etc):** Professional Services
- (b) **Source Selection:**
- (c) **Bids/Proposals Due:**
- (d) **Invitations Issued:**
- (e) **Number of Bids:**
- (f) **Proposals Received:**
- (g) **Bidders/Proponents:**
- (h) **Term of Contract:** Eighteen (18) Months - (Contract extended for 18 months per Ordinance 08-O-1156) - Expires 03/31/2010

**4. Fund Account Center (Ex. Name and number):** Time only extension - no additional funds required

**Fund:** \_\_\_\_\_ **Account:** \_\_\_\_\_ **Center:** \_\_\_\_\_

**5. Source of Funds: *Example: Local Assistance Grant***

**6. Fiscal Impact:** \$0 - Time only extension - no additional funds required

***Example: This legislation will result in a reduction in the amount of \_\_\_\_\_ to Fund Account Center Number \_\_\_\_\_.***

**7. Method of Cost Recovery:**

***Examples:***

- a. Revenues generated from the permits required under this legislation will be used to fund the personnel needed to carry out the permitting process.***
- b. Money obtained from a local assistance grant will be used to cover the costs of this Summer Food Program.***

**This Legislative Request Form Was Prepared By:** Courtney A. Hunt



**KASIM REED**  
MAYOR

**CITY OF ATLANTA**  
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ATLANTA, GEORGIA 30303-0324  
OFFICE (404) 330-6081  
FAX (404) 658-7194

DEPARTMENT OF  
WATERSHED MANAGEMENT  
**ROBERT J. HUNTER**  
Commissioner

January 13, 2010

**TO:** Adam L. Smith, Chief Procurement Officer  
Department of Procurement

**FROM:** Robert J. Hunter, Commissioner  
Department of Watershed Management

*Robert J. Hunter & P*

**RE: FC-6004007863 CUSTOMER INFORMATION SYSTEM (CIS) AND  
BILLING SYSTEM AND OFF-SITE BILLING SERVICES  
AMENDMENT NO. 11 (TIME ONLY EXTENSION - 18 MONTHS)  
CONTRACTOR: SYSTEMS AND SOFTWARE, INC. (S&S)**

The Department of Watershed Management would like to amend the above-referenced to extend the current agreement for an additional eighteen (18) months. The current agreement expires March 30, 2010. This extension is for time only and requires no additional funding. Please prepare the appropriate legislative summary for **Cycle 3, February 15, 2010**.

If you have any questions, please contact Courtney A. Hunt, Contracting Officer, Departmental at (404) 330-6346.

Thank you for your assistance in this matter.

**Attachments**

**cc:** Shelia Pierce, Deputy Commissioner, DWM  
Debra Henson, Deputy Commissioner, DWM  
Cathy Martin, Deputy Chief Procurement Officer, DOP  
Keith Toomer, IT Director, DWM  
Donald McCrary, Info Tech Manager, Sr., DWM  
Courtney A. Hunt, Contracting Officer, Senior, DWM  
File

10 JAN 13 AM 11:59  
CITY OF ATLANTA  
DEPT. OF PROCUREMENT

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: Chief of Staff

Dept.'s Legislative Liaison: \_\_\_\_\_ Maisha L. Wood \_\_\_\_\_

Contact Number: \_\_\_\_\_ (404) 330-6887 \_\_\_\_\_

Originating Department: \_\_\_\_\_ Department of Watershed Management \_\_\_\_\_  
Committee(s) of Purview: \_\_\_\_\_ Finance/Executive Committee \_\_\_\_\_

Chief of Staff Deadline: \_\_\_\_\_ January 29, 2009 \_\_\_\_\_

Anticipated Committee Meeting Date(s): \_\_\_\_\_ February 10, 2010 \_\_\_\_\_

Anticipated Full Council Date: \_\_\_\_\_ February 15, 2010 \_\_\_\_\_

Legislative Counsel's Signature: \_\_\_\_\_ *Y. Theresa Hunt* \_\_\_\_\_

Commissioner Signature: \_\_\_\_\_ *Robert J. Hunter* <sup>SP</sup> \_\_\_\_\_

Chief Procurement Officer Signature: \_\_\_\_\_ n/a \_\_\_\_\_

**CAPTION**

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AMENDMENT AGREEMENT NO. 11 FOR FC-6004007863, CUSTOMER INFORMATION AND BILLING SYSTEM AND OFF-SITE BILLING SERVICES, WITH SYSTEMS AND SOFTWARE, INC. ("S&S") TO WAIVE ARTICLE X DIVISION 4, SECTION 2-1188 OF THE CITY OF ATLANTA'S PROCUREMENT CODE TO EXTEND THE TERM OF CONTRACT FOR AN ADDITIONAL EIGHTEEN (18) MONTHS ON BEHALF OF THE DEPARTMENT OF WATERSHED MANAGEMENT FOR TIME-ONLY; AND FOR OTHER PURPOSES.

FINANCIAL IMPACT (if any): n/a

Mayor's Staff Only  
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Received by CPO: \_\_\_\_\_ Received by LC from CPO: \_\_\_\_\_  
(date) (date)

Received by Mayor's Office: 1-24-10 *[Signature]* Reviewed by: *[Signature]* 1/27/10  
(date) (date)

Submitted to Council: \_\_\_\_\_  
(date)